

Whitney Oaks
Board of Directors Meeting
The Oaks Clubhouse at Springfield
Meeting Minutes – August 4, 2021

I. Call to Order

The meeting was called to order by Director Hayman 6:00 PM at The Oaks Clubhouse at Springfield.

Directors Present: _____

Rosalie Hayman, President
Ross Ainsworth, Vice President
Rick Jordan, Secretary
Richard Campbell, Treasurer/CFO
Stan Laderman, Director

The Management Trust _____

James Hofmann, CCAM
Jasmine Brinson, CCAM

A. Confirmation of Agenda Posting

Management confirmed that agendas were posted in accordance with civil code requirements.

II. Executive Session Disclosure / Summary

Management noted that the Board of Directors held an Executive Session on the date noted below to discuss vendor contracts, legal matters, and homeowner account and compliance issues.

- August 3, 2021

III. Consent Agenda

Consent agenda items do not require discussion or debate; they are routine procedures or already have unanimous consent. The consent agenda allows the Board of Directors to approve all items together without discussion or individual motions. The Board of Directors may agree to pull any item(s) from the consent agenda and move it under new/old business for discussion or debate.

A. Prior Meeting Minutes

- 1) July 7, 2021

B. Financial Review

- 1) June 2021– Monthly Review
- 2) Lien Resolution
- 3) Small Balance Write-off

C. Reserve Expense Authorization

- 1) \$2,518 (Gates)
- 2) \$284 (Rec)
- 3) \$10,384 (44)

A motion was made to approve the content agenda items as presented. The motion was seconded and approved by all Directors. [M-Ainsworth; S-Jordan; All in Favor]

IV. Association Committee Reports

Committee Chairs gave brief updates on the items below:

- A. ARC
- B. Finance
- C. Landscape
- D. Safety/Covid
- E. Inspector of Election
- F. Roster Updates

V. New Business

A. Extending Pool Hours

After discussion, a motion was made to extend the pool season until mid-October. The motion was seconded and approved by all Directors. [M-Campbell; S-Ainsworth; All in Favor]

VI. Open Forum

Open forum consisted but was not limited to the following topics:

- The Association Gates
- 5G Installation
- Black Oak Lot
- Extending Pool Hours
- Maintenance of a Homeowner's Fence

VII. Announcements & Adjournment

Board plans to meet again in Executive Session on August 5, 2021 and in Regular/Open Session on September 8, 2021. The meeting was adjourned at 7:01PM.

These minutes are unofficial until signed by the Board.

ATTEST:



Director

9/8/21

Date

Respectfully Submitted by:
Jasmine Brinson, CCAM

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 **The Management Trust**
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