

Whitney Oaks

Board of Directors Meeting
The Oaks Building at Springfield
Meeting Minutes – May 3, 2023

I. Call to Order

The meeting was called to order by President Jordan 6:00 PM at the Gables at Springfield – Oaks Room.

Directors Present:

Rick Jordan, President
Rosalie Hayman, Secretary
Richard Campbell, Treasurer/CFO
Bob Ternes, Director

The Management Trust

Jasmine Brinson, CCAM

A. Confirmation of Agenda Posting

Management confirmed that agendas were posted in accordance with civil code requirements.

II. Executive Session Disclosure / Summary

Management noted that the Board of Directors held an Executive Session on the date noted below to discuss vendor contracts, legal matters, and homeowner account and compliance issues.

- May 2, 2023

III. Consent Agenda

Consent agenda items do not require discussion or debate; they are routine procedures or already have unanimous consent. The consent agenda allows the Board of Directors to approve all items together without discussion or individual motions. The Board of Directors may agree to pull any item(s) from the consent agenda and move it under new/old business for discussion or debate.

A. Prior Meeting Minutes

- 1) April 5, 2023

B. Financial Review

- 1) March 2023 – Monthly Review
- 2) Lien Resolution
- 3) Small Balance Write-off

C. Reserve Expense Authorization

- 1) \$32,645.63 General
- 2) \$7,570 Rec Center
- 3) \$0 Unit 39
- 4) \$0 Unit 44

A motion was made to approve the content agenda items as presented. The motion was seconded, and approved by all Directors. [M-Jordan; S-Hayman; All in Favor]

IV. Association Committee Reports

Brief Committee updates were given on the items below:

- A. ARC
- B. Finance
- C. Landscape
- D. Social
- E. Roster Updates

- A motion was made, seconded, and approved to appoint Architectural Committee Member, Phil Johnson, as interim Architectural Committee Chair. [M-Jordan; S-Campbell; All in Favor]

VI. New Business

A. Rules for Fence Line Relocation

A motion was made, seconded, and approved to approve posting the draft Whitney Oaks Community Association Rules for Fence Line Relocation Policy to members for the required twenty-eight (28) day comment period. If adopted by the Board at the July 12, 2023 Board meeting, the notice of adoption will then be posted as general notice. [M-Campbell; S-Hayman; All in Favor]

B. Fence Stain Policy Update

A motion was made, seconded, and approved to approve posting the draft updated Whitney Oaks Community Association Fence Stain Policy to members for the required twenty-eight (28) day comment period. If adopted by the Board at the July 12, 2023 Board meeting, the notice of adoption will then be posted as general notice. [M-Hayman; S-Jordan; All in Favor]

V. Open Forum

Open forum consisted but not limited to the following topics:

- Trees
- Retaining Walls
- High School Parking

VII. Announcements & Adjournment

Board plans to meet again in Executive Session on June 6, 2023 and in Regular Session on July 12, 2023. On June 7, 2023, the Board of Directors will be hosting a Town Hall Meeting with the City of Rocklin at the Springfield Clubhouse in the Whitney Room.

The meeting was adjourned at 6:38 PM.

These minutes are unofficial until signed by the Board.

ATTEST:


Director

7/12/23
Date

Respectfully Submitted by:
Jasmine Brinson, CCAM

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